**1**

Login

The website is **www.gpsandfleet.io**. Your username and password were emailed to you from michael@gpsandtrack.com. If you don't see the email please check your spam folder. If you still don't see it, you can call us at **800-578-1809** or email **support@gpsandtrack.com**

2

Name Your Device

Once logged in you'll need to add your device to see it on the map.
Go to Settings> Add/Edit Device> Add Device
> Click the Dropdown box next to Search IMEI> Select the Serial Number that matches the Serial Number on your Device> Enter New Device Name > Choose an Icon> Click Add Device on the bottom right hand corner. Please note if device is not yet installed it will show up in its default location in Kentucky and will say last read 8 years ago. This is all default information. Every brand new device says this before getting installed.
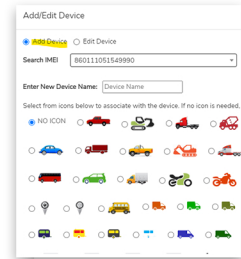
3

Charge the Portable Tracker

• Fully charge your GPS tracker before first use
• Plug-in the tracker using the USB C charging cable
  (provided in the packaging)
• The light below the battery icon will turn solid Red
  (as shown in the picture)
• When fully charged, the RED LED light will turn off, and no lights will blink on the face of the device.
• Average charging time from 0 to 100%
  is about 6-8 hours
• Based on 1 minute motion updates and an average drive time of 1 hour per day, a full charge will last 12-14 days.
• When the battery is below 10%, the Red LED light will blink rapidly. You'll also be able to check battery percentage from the website.

4

Using the Device for the First Time

• After the device has been charged up, restart the tracker by holding the POWER BUTTON for a few seconds.
• You should see the lights blink in the following order: Red > Blue > Green
• While trying to connect to the GPS satellites, the lights will flash in a systematic pattern.
• All lights will turn off completely once it connects to the GPS satellites.
• Once the lights have turned off, refresh the website to check that your device is updating correctly on the map.
• If lights continue to flash, or if it has not updated on the map, please take the device out for a short drive.
• RESET Button - When you hold this button for 3 to 5 seconds it will manually ping the device. Lights will flash and then turn off once signal is obtained.
Since all lights will turn off once cell and GPS signal is obtained, the reset button can be helpful to determine whether the device is currently on or off.

GPS AND TRACK

5 Place the GPS Tracker on Your Asset

Once you have confirmed your device is updating on the platform, place the device
on your vehicle/asset.
The device came with a waterproof magnetic case. Please place the device inside of the case with
the front of the device facing up away from the magnet side.
DO NOT ENCLOSE IN METAL. This will block satellite signal and prevent the device from
giving a location. The best position is inside a car under the driver or passenger seat, or on
a flat part of the frame towards the edge of the vehicle.

6 Ready to Track

You are all set! The device will update for you every 2 minutes while moving every
2 hours when not moving. Be sure to download our app!

APPLE: GPS-Fleet
ANDROID: GPSandFleet

If you have any questions email us at support@gpsandtrack.com or call 800-578-1809 option 2.

Troubleshooting a Device

If you have any issues with the device please try a reset:

Step 1: Power cycle the device.
Turn off the device.
Wait for 10 seconds.
Hold down the power button to turn it back on.

Step 2: Observe the lights.
When you turn on the device, the red light will start to blink, followed by the blue light,
and then the green light.
Please note that when the device has a signal lock, the lights will turn off.

Step 3: If you do not see the light pattern mentioned in the above step,
see Step 4.
Otherwise proceed to Step 5.

Step 4: Press the function key.
Locate the function key on the device. It's a large square button on the face of the device.
Press and hold the function key for a few seconds while outside or near a window.

Step 5: Update the device's location.
Take the device for a 5-10 minute drive to update it to the current location.

If you still have issues please email support@gpsandtrack.com or call 800-578-1809 option 2.